

TRANSPORTATION FOR SCHOOL-RELATED TRIPS

The District may provide transportation for students, instructors and other individuals for field trips and excursions approved according to Board of Trustees policy and administrative regulations.

(cf. 3541 - Transportation Routes and Services)
(cf. 6153 - School-Sponsored Trips)

The Superintendent or designee shall determine the most appropriate and cost-effective mode of transportation for each approved trip.

(cf. 3312.2 - Educational Travel Program Contracts)
(cf. 3540 - Transportation)

When District transportation is provided, students may be released from using District transportation only with the advance written permission of their parent/guardian.

School-related organizations requesting transportation shall be fully responsible for the costs of their trips unless funding has been approved by the Board.

(cf. 1230 - School-Connected Organizations)

The Superintendent or designee shall ensure that the District has sufficient liability insurance when field trips or excursions involve either transportation by District vehicles or travel to and from a foreign country. When a trip to a foreign country is authorized, liability insurance shall be secured from a carrier licensed to transact insurance business in that country. (Education Code 35330)

(cf. 3530 - Risk Management/Insurance)

Transportation by Private Vehicle

OPTION 1:

Private vehicles shall not be used to provide transportation for school-related trips.

OPTION 2:

The Superintendent or designee may authorize the transportation of students by private vehicle when the vehicle is driven by an adult age 18 or older who has a good driving record and who has registered with the District for such purposes. Drivers shall be required to possess a valid California driver's license and at least the minimum insurance required by law.

(cf. 1240 - Volunteer Assistance)

TRANSPORTATION FOR SCHOOL-RELATED TRIPS (continued)

Drivers shall receive safety and emergency instructions which shall be kept in their vehicle.

All student passengers shall provide permission slips signed by their parents/guardians. Teachers shall ensure that all drivers have a copy of each student's permission slip.

Owners, drivers and passengers shall be informed that the registered owner and his/her insurance company are responsible for any accidents or violations which may occur.

The number of passengers, including the driver, shall not exceed the capacity for which the vehicle was designed. Motor trucks may not transport more persons than can safely sit in the passenger compartment.

All drivers and passengers shall wear seat belts in accordance with law. (Vehicle Code 27315)

Legal Reference:

EDUCATION CODE

35330 *Excursions and field trips*

35332 *Transportation by air*

38045 *School bus*

38046 *School pupil activity bus*

38065 *Transportation to special activities by district*

44808 *Liability when students not on school property*

VEHICLE CODE

27315 *Mandatory use of seat belts in private passenger vehicles*

Castro v. Los Angeles (1976) 54 Cal.App.3d 232

Regulation
approved:

FORTUNA UNION HIGH SCHOOL DISTRICT
Fortuna, California

TRANSPORTATION FOR SCHOOL-RELATED TRIPS

SCHOOL DRIVER REGISTRATION FORM

Driver (circle one): Employee Parent/Guardian Volunteer

Name: _____ Date of Birth: _____

Address: _____ Driver's License No.: _____

_____ Expiration Date: _____

Telephone No.: () _____

VEHICLE INFORMATION

Name of Owner: _____ Year: _____

Address: _____ Make: _____

_____ License Plate No.: _____

Registration Expires: _____ Seating Capacity: _____

INSURANCE INFORMATION

Insurance Company: _____ Policy No.: _____

Telephone No.: _____ Expiration Date: _____

Liability Limits of Policy: _____

DRIVER STATEMENT

I certify that I have not been convicted of reckless driving or driving under the influence of drugs or alcohol within the past five years and that the information given above is true and correct. I understand that if an accident occurs, my insurance coverage shall bear primary responsibility for any losses or claims for damages.

Name _____ Date _____

Exhibit
version:

FORTUNA UNION HIGH SCHOOL DISTRICT
Fortuna, California

TRANSPORTATION FOR SCHOOL-RELATED TRIPS

Driver Instructions

When using your vehicle to transport students on field trips or other school activity trips, please:

1. Be sure that you have registered with the District for such purposes and have a valid driver's license and current liability insurance at or above the minimum amount required by law for each occurrence.
2. Check the safety of your vehicle: tires, brakes, lights, horn, suspension, etc.
3. Carry only the number of passengers for which your vehicle was designed. If you have a truck or pickup, carry only as many as can safely sit in the passenger compartment.
4. Require each passenger to use a safety belt.

In case of emergency, keep all the children together and call _____.