

**COMMUNICATION WITH PARENTS/GUARDIANS**

Because parents/guardians have a right to be informed about their child's academic achievement and may use this information to support student learning, the Board of Trustees encourages frequent communication to parents/guardians about student progress. The principal and teacher may communicate by means of conferences, class newsletters, mail, telephone, email, and/or school visits by parents/guardians.

*(cf. 1250 - Visitors/Outsiders)*

*(cf. 6020 - Parent Involvement)*

As part of this communication, teachers shall send progress reports to parents/guardians at regular intervals and shall encourage parents/ guardians to communicate any concerns to the teacher. In addition, the District shall send parents/guardians all notifications required by law.

*(cf. 5113 - Absences and Excuses)*

*(cf. 5121 - Grades/Evaluation of Student Achievement)*

*(cf. 5145.6 - Parental Notifications)*

*(cf. 6146.1 - High School Graduation Requirements/Standards of Proficiency)*

*(cf. 6146.5 - Elementary School Promotion/Standards of Proficiency)*

*(cf. 6162.5 - Student Assessment)*

The Superintendent or designee shall ensure that appropriate means of communication are established whenever he/she learns that a parent/ guardian, for any reason, may not be able to understand written communications from school or oral communications made during conferences related to the student's program, assessment, progress or school activities.

As needed, the Superintendent or designee may use interpreters who are fully competent in the specialized method of communication needed for effective communication with disabled parents/guardians.

The Superintendent or designee may also use interpreters for parents/guardians who do not understand English, shall provide progress reports in the primary language of the parent/guardian, and/or shall identify appropriate means of communication with such parents/guardians.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 6174 - Education for English Language Learners)*

The Superintendent or designee shall establish a procedure whereby parents/guardians may request an interpreter and shall inform parents/guardians about this procedure.

*Legal Reference: (see next page)*

**COMMUNICATION WITH PARENTS/GUARDIANS continued**

*Legal Reference:*

EDUCATION CODE

48985 *Notices in language other than English*

49067 *Mandated regulations regarding student achievement*

49069 *Absolute right to access (parents' right of access to student records)*

51216 *Proficiency assessment; conference to further student's progress*

GOVERNMENT CODE

11135 *State-funded programs or activities*

UNITED STATES CODE, TITLE 29

794 *Rehabilitation Act of 1973, Section 504*

UNITED STATES CODE, TITLE 42

2000d et seq. *Title VI, Civil Rights Act of 1964*

12101 et seq. *Americans With Disabilities Act*

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 *Definitions; auxiliary aids and services*

35.130 *General prohibitions against discrimination*

35.160 *Communications*

CODE OF FEDERAL REGULATIONS, TITLE 34

104.4 *Discrimination prohibited*

**Policy**

**Adopted:** March 13, 2000

**Revised :** October 12, 2010

**FORTUNA UNION HIGH SCHOOL DISTRICT**

**Fortuna, California**